



Disclosure of Information Concerning Improper Conduct Form

*Note: *denotes that this information must be provided*

A. Your Information (if insufficient space, please write/type on a separate page)

1. *Name (as per Malaysian National Registration Identity Card or Passport):

2. New Malaysian National Registration Identity Card or Passport Number:

3. *Current Designation: _____

4. *Name of Employer: _____

5. *Contact Number:

Home _____ Office _____ *Mobile _____

6. *Complete Mailing Address:

7. Email address: _____

8. *Preferred Method of Communication: _____

B. Disclosure of Alleged Improper conduct

(if insufficient space, please write/type on a separate page)

1. *Nature of Disclosure:

2. Estimated monetary value involved (if applicable, in Malaysian Ringgit): RM_____

3. *Please specify the name of the person alleged and/or department and/or company:

*Name _____

Department (optional): _____

Company (optional): _____

4. *Date of occurrence of alleged improper conduct (dd/mm/yyyy): ____ / ____ / _____

5. *Describe the alleged improper conduct. Please use a separate sheet, if required:

- *Please be specific with regards to Who/What/Where/When/How you learned about and obtained the information.*
- *State your relationship to the person alleged.*
- *State any other parties involved beyond the person alleged. Are there any witnesses? If so, state the names and contact details of the witnesses.*
- *If you have raised this alleged improper conduct internally or through other channels prior to this, please provide relevant information and current status pertaining to it.*
- *Attach all relevant supporting document(s) in your possession. Alternatively, describe the availability and location of any additional supporting information not in your possession.*

*Signature: _____

*Date (dd/mm/yyyy): _____

- Place this completed Form and any relevant document(s) in a sealed envelope with the words ***“Strictly Confidential. To be opened by Addressee only”*** on the top left hand corner of the envelope.
- Deliver or send it to:
(State the name of the Authorised Officer you want to address the complaint to)
Level 9, Bangunan AICB, 10 Jalan Dato’ Onn, 50480 Kuala Lumpur